



LANESFIELD PRIMARY SCHOOL

NEWMAN AVENUE, LANESFIELD, WOLVERHAMPTON WV4 6BZ

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Head Teacher: **Mrs Z. H. Rollinson** BEd(Hons); Dip Ed.

5th October 2022

Dear Parents/Carers

Parents' evening will take place on Wednesday 19th and Thursday 20th October.

For these appointments you will have the option of either virtually or you can come into school. For Teams appointments, you will need to log on to Teams using your child's log on details and be available 10 minutes before and 10 minutes after your scheduled parents evening slot. The class teacher will join you directly via Teams.

For in school you need to come into reception where prefects will take you to your child's class.

If you want to come into school you will need to add this to the information box on Parentmail or it will be assumed that the meeting will be virtual.

We expect all parents to make an appointment.

Please note that we are working to a tight schedule of 5-minute appointments.

Yours faithfully

Mrs Z. Rollinson

Mrs Z H Rollinson
Head Teacher

